

# Account Information

## Updating your Account Information

1. Select "Update" next to the information that needs to be updated
2. You will be prompted to input the new information
3. Select "Request" to finish

Once the change has been submitted, a green alert will be displayed at the top of the page confirming your submission.

When the update has been completed, this alert will disappear and your organization's information will reflect your change.

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You may also submit any changes to us via e-mail at [support@sportspay.com](mailto:support@sportspay.com)

If you need to update information not shown here, please contact us at [support@sportspay.com](mailto:support@sportspay.com) so we can assist you.

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