Rapid Onboarding

Rapid Onboarding is broken down into two subsections:

PRICING MODELS	This is where you will find a list of each of your pricing models as well as its permalink. You can use this link to embed a button within your platform to allow your users to initiate signing up themselves. Any time your user begins to fill out one of your merchant applications, you will be able to track it through the Rapid Onboarding tool.
MERCHANT INVITATIONS	This is where you are able to view the status of all of your applications - both those that you have sent as an invitation and those that have self-initiated signing up using one of your permalinks.

Pricing Models

Each of your Pricing Models is listed under this section. To have a Pricing Model added or removed, SportsPay Partner Support can assist you.

Each row lists a Pricing Model and includes the following information:

Header	Description
Name	Descriptor of the specific pricing model. We suggest using a name that makes sense to you.
Billing Plan	The type of pricing structure used for the specific pricing model. This is displayed as an acronym.
Monthly fee	Monthly fee charged to the user
Base Txn $	Per transaction fee in dollars
Base Txn %	Per transaction fee in basis points (bps)
Non-Profit	Refers to the business/operational model of the merchant for which the Pricing Model is intended. Values will be either Y for yes or N for no.
Action	Copy Link Invite Merchant

Copy Link: Each of your Pricing Models will have its own permalink accessible by clicking "Copy Link". Use this link to distribute to your users or embed on your platform so your users can self-initiate completing one of your Merchant Applications.

Select Invite Merchant next to the applicable Pricing Model to begin creating a new application.

Merchant Invitations

Merchant Invitations is where you can track the merchant application invitations you have sent or merchant applications that have been self-initiated using one of your Pricing Model permalinks.

NAME	DESCRIPTION
Merchant	Name of the organization
Auth Signor's Email	Email address to which the merchant application was sent
Pricing Model	Pricing model that was sent with the application
Base Rate %	The transaction base rate % for the application (when you send a merchant application, you have the ability to change the base rate %)
Auth Signor	Name of the authorized signor
Status	There are 3 statuses: • Invitation sent on YYYYMMDD • Link opened on YYYYMMDD • Application submitted on YYYYMMDD
Action	Delete: Once a merchant invitation is sent, you are able to delete the application, which would cause the link sent to the merchant to be invalid (the page would reflect an error message stating so). If you need to change the base rate or the pricing model, you will need to delete the application and resend a new one. All other changes can be managed by the organization and do not require a new application.

Each of your applications will remain on this page until their application has been accepted by SportsPay in which it will be moved to your PaymentsHQ home page under "Application" status.

Inviting a Merchant

For greater flexibility, you can mark up or down the base transaction rate. Any other pricing changes (such as the per-transaction rate, application fee, or monthly fee) require a new Pricing Model.

Fill in the Organization's Name, Authorized Signer's Name, and the Authorized Signer's E-mail to send the application to the Authorized Signer. You also have the option of prefilling the application with as much or as little information as you choose.

> The organization can change any information you fill out (except the pricing and fees) and have the option to forward the application to another individual for signature.

Once you have completed filling in the fields, select Review for a brief summary of the application before you send.

A confirmation message will appear once the Merchant Application has been successfully sent. You will now be able to monitor its status under "Merchant Invitations," where you will see it listed.

Frequently Asked Questions

How long is the application link valid for?

Once a merchant invitation is sent, it must be signed and submitted to SportsPay within 30 days or else it will become expired.

What happens to unsigned applications if I remove a pricing model?

The merchant application will still be valid, but it is still subject to the 30-day validation period. This means that once the 30-day validation period has elapsed and the merchant has not submitted the application, they will no longer be able to open the application link, as the application is no longer valid, and that pricing model will no longer be active for you to reissue a merchant application.

How do I change the Pricing Model or Pricing for an application already sent to the Merchant?

To make any changes to the pricing you will need to delete the existing application and send a new invitation with the corrected pricing.

Our merchant applications are very short and can be filled out by your user in minutes.

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